F.No.58-1/2014-TS.I (Pt.)
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section - I

Shastri Bhawan, New Delhi
Dated the 23rd July, 2015

Subject: **Minutes of the 2nd Meeting of the Governing Body of the Society of IIIT, Kalyani, West Bengal.**

The Minutes of the 2nd Meeting of the Governing Body of the Society of IIIT, Kalyani, West Bengal held on 3rd July, 2015 under the Chairmanship of Shri Vinay Sheel Oberoi, Secretary, Ministry of Human Resource Development, Government of India at Shastri Bhavan, New Delhi is forwarded herewith for information and necessary action.

Encl. as above.

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2)	Prof. Ajoy Kumar Ray, Mentor Director, IIIT Kalyani & Director, IIEST, Shibpur, WB (ajoy_ray2004@yahoo.com)
3)	Shri Kamal K. Singh, Founder CEO Rolta Group & Managing Trustee, Rolta Foundation (cmd@rolta.com)
4)	Shri Aloke Chakraborty, Adviser, Rolta Group (aloke.chakrabarti@rolta.com)
5)	Dr. Kaoushik K Mukherjee, Interim Registrar, IIIT Kalyani (registrar.iiitk@gmail.com, kaoushikkm@gmail.com)

Copy to :

i. PSO to Secretary (HE)
ii. PS to JS (ICC&TE)
iii. PS to JS & FA

Minutes of the 2ⁿᵈ Meeting of the Governing Body of the Society of Indian Institute of Information Technology, Kalyani, West Bengal held on 3ʳᵈ July, 2015 under the Chairmanship of Shri Vinay Sheel Oberoi, Secretary, Ministry of Human Resource Development, Government of India at Shastri Bhavan, New Delhi.

The following were present:

1	Shri Vinay Sheel Oberoi Secretary (H.E.) Government of India Ministry of HRD, New Delhi	Chairman
2	Shri Yogendra Tripathi Joint Secretary & Financial Advisor Ministry of HRD, New Delhi.	Member
3.	Shri Rakesh Ranjan, Joint Secretary Ministry of HRD, New Delhi.	Member
4	Prof. Rattan Lal Hangloo Vice Chancellor University of Kalyani, WB	Member
5.	Prof. Ajoy Kumar Ray Mentor Director, IIIT Kalyani & Director, IIEST, Shibpur, WB	Member Secretary
6	Shri Kamal K. Singh Founder CEO Rolta Group & Managing Trustee, Rolta Foundation	Member
7.	Shri Aloke Chakraborty, Adviser, Rolta Group	
8.	Dr. Kaoushik K Mukherjee Interim Registrar, IIIT Kalyani	

The Chairman welcomed all the Members of the Governing Body and called the meeting to order.

Item No.1. Confirmation of minutes of the 1st meeting of Governing Body.

The Minutes of 1st meeting of Governing Body held on 5/11/2014 as circulated by the MHRD vide letter F.No. 58-1/2014 TS.1 dated 12th December 2014 were confirmed.

Item No.2:- Action Taken Report on the Minutes of 1st Meeting of Governing Body of the Society of IIIT-PPP Kalyani

The item wise Action Taken Report on the Minutes of the 1st Meeting of Governing Body (GB) held on 5.11.2014 is submitted as under:-

1.   Item No.1:   Discussion of Selection of first Chairperson of BoG of IIIT Kalyani

A letter was issued by MHRD to the State Govt requesting to forward a panel of names for selection of the Chairperson of BoG of IIIT Kalyani .

2   Item No.2 :   Discussion of financial assistance towards recurring expenditure from MHRD

The GB was apprised that the Financial Assistance has since been received from MHRD to the tune of Rs.2.00 crore in F.Y 2014-15. The GB noted the same.

3.   Item No.3:   Appointment of Full time Director of IIIT Kalyani

As decided in the 1st Meeting, the Mentor Director, IIIT Kalyani (Director, IIEST (BESU) Shibpur) will guide the Institute till a regular Director is appointed.

4.   Item No.4: Creation of posts and appointment of faculty and non-faculty members

A proposal for creation of faculty and non-faculty posts for IIIT Kalyani has been placed as Agenda Item No.8 in the 2nd Meeting.

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5. <u>Item No.5</u> :- Extending various Government of India Scholarship to the students of IIIT Kalyani

GB was apprised that MHRD, vide letter dated 26.2.2015 has requested M/o Social Justice & Empowerment and M/o Tribal Affairs to include the new IIITs-PPP in their Scholarship Schemes for students. The GB noted the same.

6. <u>Item No.6</u> :- Regulatory framework of the Institute

GB was apprised that a Committee, chaired by Mr. R. Chandrasekhar, President, NASSCOM has been constituted by the Council of IIIT to look into the degree-awarding issue of IIITs in PPP Mode. The GB noted the same.

7. <u>Item No.7</u> :- Commencement of Civil works at the main campus

The GB was apprised that an Agreement has been executed with CPWD for construction of the campus which was noted by the GB.

8. <u>Item No.8:-</u> Contribution to the capital cost

The GB was apprised that the State Govt. and Industry Partners have already released their part of contribution. MHRD has contributed Rs.1.49 crores in 2014-15 towards meeting the non-recurring expenditure of IIIT Kalyani.

Item No. 3 : Induction of new Industry Partner in place of JSW Steel Ltd., and validity of present MoU.

The Governing Body noted withdrawal of JSW Steel Limited as Industry Partner of Indian Institute of Information Technology, Kalyani and also noted the steps initiated towards approaching ITC Infotech by the Department of IT&E, Govt. of West Bengal. It was agreed that fresh MoU needs to be executed as and when a new Industry Partner joins.

Item No. 4 : Selection of Chairperson & Director of the Institute

The Governing Body was apprised that a panel of names for selection of the Chairperson of the Institute will be sent to MHRD shortly. The GB noted the same.

Item No. 5 :   **Approval of Utilization Certificate**

The Governing Body noted that the Utilization Certificate has been sent by the Institute and resolved that sending of Utilization Certificate, being a purely administrative affair, need not be brought as formal agenda of the meeting. Only statement of expenditure is required to be placed before the Governing Body meeting.

Item No. 6 :   **Budget of Operating Expenses for Financial Year 2015-16 & its approval**

The Governing Body noted the budget of Rs.371.00 lakhs for the financial year 2015-16 and approved the same.

Item No. 7 :   **The status of extending various GoI Scholarship to the Institute as was discussed in the first meeting**

The Ministry of Social Justice and Empowerment and the Department of Disability Affairs, Government of India have been requested to include the IIITs-PPP including IIIT, Kalyani under their scholarship Schemes. The response from these Ministries/Departments is awaited. The GB noted the same and advised that a reminder be sent at the level of Secretary (HE).

Item No. 8 :   **Ratification of decision on introduction of B. Tech course in Computer Science & Engineering by the State Steering Committee**

The Governing Body ratified the proposal for introduction of B. Tech. Course in Computer Science and Engineering at Indian Institute of Information Technology, Kalyani from the academic session 2015-16 with intake capacity of 60 (sixty) students.

Item No. 9 :   **Revision of course fees**

The Governing Body deliberated the issue at length and resolved that the fee structure of IIIT Kalyani must be at par with other IIITs functioning under PPP Mode. Hence, it was decided to keep the tuition fee at Rs.1,80,000/-- per year with the proviso that a discount of 50% will be given to the students of first two batches (joining from Academic Year 2015-16) for their entire course duration. There will however, be no change in tuition fee structure for the students who are already enrolled with the Institute. Other components of the fee structure e.g. hostel fee, registration etc. may be upwardly revised appropriately, if considered necessary, so as to make the Institute self sustaining in 5 (five) years.

Item No. 10 :   **Approval for creation of faculty and non-faculty positions**

The Governing Body resolved that 2 (two) posts of Associate Professors, 5(five) posts of Assistant Professors, 1(one) post of Junior Assistant and 2(two) posts of Technical Assistants may be filled in through open advertisement. Model Recruitment Rules of the NITs be followed while filling up the positions.

Item No. 11 :   **To finalize the Leave Rules of IIIT, Kalyani**

The Governing Body resolved that the Leave Rules of the NITs be followed by Indian Institute of Information Technology, Kalyani till the time the Statutes of the Institutes are framed which will be after the constitution of Board of Governors.

Item No. 12 :   **To finalize the rules related to TA/DA, other allowances**

The Governing Body resolved that rules prevailing in the NITs may be followed in this case.

Item No. 13 :   **To initiate necessary steps towards development of the "Institute Development Plan" (IDP) based on which the MHRD is supposed to release the fund.**

The discussion has been deferred till the next meeting of the Governing Body.

Item No. 14 :   **To frame the draft Statute/Ordinance/Regulations of IIIT, Kalyani.**

The Governing Body resolved that the same may be taken up when the regular Board of Governors is formed.

Item No. 15 :   **Ratification of the Committees proposed by the Registrar and approved by the State Steering Committee.**

The Governing Body ratified composition of the Building and Works Committee and Committee to prevent sexual harassment to women. Further th GB resolved that formation of the rest of the committees may be taken up when the regular Board of Governors is formed.

Item No. 16 :   **Approval of handing over the construction work of new campus of IIIT, Kalyani to CPWD and rough cost estimates/plans in this regard**

The Governing Body approved, in-principle, handing over of the construction work to CPWD. Since the rough cost estimate has increased by Rs.57.00 crores from the initial project cost of Rs.128.00 crores, it was resolved that the master plan along with

the block estimates for the first phase of construction work may be placed before the Governing Body, for which a meeting may be held in the month of August, 2015.

Item No. 17 :   **To note/approve the Action Taken Report by the Mentor Director / at SSC level.**

The Governing Body ratified the appointment of Dr. Kaoushik K Mukherjee as interim Registrar which was approved by the State Steering Committee in its 3rd meeting held on 12th March, 2015.

Item No. 18 :   **Any other matter with the permission of the Chair.**

Nil

The meeting ended with thanks from and to the Chair.

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