

**By Speed-post/E-mail**

F. No.58-1/2014-TS.I  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Technical Section - I

Shastri Bhawan, New Delhi,  
29<sup>th</sup> September, 2015

**Subject: Minutes of the 3<sup>rd</sup> meeting of the Governing Body of the Society of IIIT Kalyani, West Bengal.**

The Minutes of the 3<sup>rd</sup> meeting of the Governing Body of IIIT Society, Kalyani, West Bengal held on 3<sup>rd</sup> September, 2015 under the Chairmanship of Shri Vinay Sheel Oberoi, Secretary, Department of Higher Education, Ministry of Human Resource Development at Shastri Bhavan, New Delhi is forwarded herewith for information and necessary action.

**Encl. : as above**

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**Copy to :**

- i) PSO to Secretary (HE), MHRD
- ii) PPS to AS (T), MHRD
- iii) PS to JS&FA, MHRD
- iv) PS to Dir (IITs/IIITs), MHRD
- v) Shri Alex P Thomas, AFA, MHRD

*10/15*  
*21.9.15*

Minutes of the 3<sup>rd</sup> Meeting of the Governing Body of the Society of Indian Institute of Information Technology, Kalyani, West Bengal held on 3<sup>rd</sup> September, 2015 under the Chairmanship of Shri Vinay Sheel Oberoi, Secretary, Department of Higher Education, MHRD, Government of India at Shastri Bhavan, New Delhi.

The following were present :

1. **Shri Vinay Sheel Oberoi** : Chairman  
Secretary (H.E.)  
Government of India  
Ministry of HRD, New Delhi.
2. **Prof. Ajoy Kumar Ray**  
Mentor Director, IIIT, Kalyani &  
Director, IEST, Shibpur, WB
3. **Smt. Tripti Gurha**  
Director (IITs/IIITs/TE)  
MHRD, Govt. of India
4. **Shri S. Kishore**  
Principal Secretary  
Government of West Bengal  
Dept. IT&E, W.B.
5. **Shri Upender Jit Singh**  
Managing Director, WEBEL
6. **Shri Alope Chakrabarti**  
Senior Advisor, Rolta Group
7. **Shri Alex P. Thomas**  
AFA, MHRD
8. **Shri Praveer Saxena**  
Under Secretary  
MHRD, Govt. of India
9. **Shri Debashis Bandyopadhyay**  
Joint Secretary, Dept. of IT&E  
Government of West Bengal.
10. **Dr. Kaoushik K Mukherjee**  
Registrar, IIIT, Kalyani, W.B.

The Chairman welcomed all members of the Governing Body and called the meeting to order.

**ITEM NO. 1: CONFIRMATION OF THE MINUTES OF THE 2<sup>ND</sup> MEETING OF GOVERNING BODY HELD ON 3<sup>RD</sup> JULY, 2015**

The minutes of the 2<sup>nd</sup> meeting of the Governing Body held on 3<sup>rd</sup> July, 2015 as circulated by MHRD vide letter No. F.No. 58-1/2014-TS.I(Pt.) dated 23<sup>rd</sup> July, 2015 were confirmed.

**ITEM NO. 2: ACTION TAKEN REPORT ON THE MINUTES OF 2<sup>ND</sup> MEETING OF THE GOVERNING BODY OF THE SOCIETY OF IIIT, KALYANI.**

An item-wise Action Taken Report on the Minutes of the 2<sup>nd</sup> meeting of the Governing Body (GB) held on 3<sup>rd</sup> July, 2015 is submitted as under :

1. Item No. 3 : Induction of new Industry Partner in place of JSW Steel Limited and validity of Present MoU.

It was informed that State Government is exploring the possibility with CISCO & ITC Infotech to become the third industry partner. It was decided to request the Government of India by the State Government in seeking active cooperative of NASSCOM for bringing in appropriate industry partner. The Principal Secretary, Department of IT&E, GoWB was requested to write to the Secretary, MHRD, Govt. Of India so that the President, NASSCOM may be requested to extend his support in this regard.

2. Item No. 4 : Selection of Chairperson and Director of the Institute.

It was informed that the matter of selection of Chairperson is under consideration of the MHRD. The selection of Director of the Institute will follow thereafter.

3. Item No. 5 : Approval of Utilisation Certificate.

The Governing Body noted the same.

4. Item No. 6 : Budget of operating expenses for the Financial Year 2015-16 and its approval.

The Governing Body noted the same.

5. Item No. 7 : The status of extending various GoI Scholarship to the Institute as was discussed in the first meeting.

The present status of availability of various scholarships of the State Government and Central Government was informed to the Governing Body. It was decided that the Secretary (HE) will take up the issue with Secretaries of Ministries of Social Justice & Empowerment, Tribal Affairs, etc. to ensure that such scholarships / fee waivers are available to the students from the day of their admissions.

6. Item No. 8 : Ratification of decision on introduction of B. Tech. Course in Computer Science and Engineering by the State Steering Committee.

It was informed that during the academic year 2015-16, 40 students were admitted in Computer Science Branch and 40 students in Information Technology, against the sanctioned strength of 60 students in each branch.

The issue of Branding of the Institute and its focus area was also deliberated upon. It was decided that the Institute would be allowed to evolve over a period of time and then based on its strength, the focus area would be decided.

7. Item No. 9 : Revision of course fees.

The course fees as have been increased in accordance with the decision of the Governing Body.

8. Item No. 10 : Approval for creation of faculty and non-faculty positions.

The Governing Body noted that the process of selection of faculty and non-faculty position has been taken up by the Institute and advertisement for the same in accordance with NIT norms is being published in newspapers in the 2<sup>nd</sup> week of September, 2015.

9. Item No. 11 : To finalise the Leave Rules of IIIT, Kalyani.

It was proposed to follow the Leave Rules of NITs. The Governing Body noted the same.

10. Item No. 12 : To finalise the rules related to TA/DA, other allowances.

It was proposed to follow the rules relating to TA/DA and other allowances of NITs. The Governing Body noted the same.

11. Item No. 13 : To initiate necessary steps towards development of the "Institute Development Plan (IDP)" based on which the MHRD is supposed to release fund.

It was decided that IIIT, Kalyani will draw a comprehensive Institute Development Plan envisaging academic, research and infrastructure planning and the same may be placed before the next Governing Body meeting.

12. Item No. 14 : To frame the draft Statute, Ordinance, Regulations of IIIT, Kalyani.

It was decided to take up the framing of Rules / Statutes etc. over a period of time keeping in mind the desirability of uniformity of Rules across all IIIT PPPs.

13. Item No. 15 : Approval of handing over of construction work of new campus of IIIT, Kalyani to CPWD and rough cost estimates of these plans in this regard.

Detailed discussion took place against item no. 3 of the 3<sup>rd</sup> meeting.

**ITEM NO. 3: TO CONSIDER THE ZONING MASTER PLAN AND AREA CALCULATIONS FOR THE FIRST PHASE OF CONSTRUCTION OF THE NEW CAMPUS OF IIIT, KALYANI FOR APPROVAL.**

The Master Plan and Building Plan was presented before the Governing Body considered the Zoning Master Plan and Drawings by the representatives of CPWD for construction of the new campus of IIIT, Kalyani in the built up area of 4,83,320 sq. ft. It was proposed that the first phase of construction would be in an area of 3,63,596 sq. ft.. It was suggested that special care be taken while considering the construction of Dining Hall for the students. Ratio of the toilets in the hostel may be increased by 20% . Considering the high humidity prevailing in the area quality specification of the windows be accordingly selected. IIIT Kalyani would review the plan submitted by CPWD in the light of observations of Secretary, MHRD and CPWD may recast the plan and estimate. The revised plan may be submitted before the Governing Body in the next meeting.

**ITEM NO. 4: TO CONSIDER AND APPROVE THE LIST OF EXPERTS FOR SELECTION OF FACULTIES AS PER DECISION OF THE GOVERNING BODY OF IIIT, KALYANI SOCIETY.**

The Governing Body approved the adoption of the list of experts of IIT, Kharagpur for selection of faculty at IIIT, Kalyani.

**ITEM NO. 5: ANY OTHER MATTER WITH KIND PERMISSION OF THE CHAIR.**

The meeting ended with thanks to the Chair.

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