



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KALYANI
(Autonomous institution under MOE, Govt. of India & Department of
Information Technology & Electronics, Govt. of West Bengal)
WEBEL IT Park,14, Adivasi Para, Opposite of Kalyani Water Treatment Plant
Near Buddha Park, Dist. Nadia, P.O. Kalyani, PIN - 741235, West Bengal.

Minutes of the 3rd Senate Meeting held on February 11, 2021 at 2:30 PM
scheduled online through Google Meet

Proceedings of the 3rd Senate meeting of Indian Institute of Information
Technology, Kalyani held on February 11, 2021 at 2:30 PM scheduled online through
Google Meet <https://meet.google.com/wrf-hdon-qac>

Members Present

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| 1) Prof. Santanu Chattopadhyay
<i>Director IIIT Kalyani</i> | : | Chairperson |
| 2) Dr. Muruganantham Ponnusamy
<i>Deputy Registrar, IIIT Kalyani</i> | : | Secretary |
| 3) Prof. Hafizur Rahaman
<i>Deptt. of Information Technology, IEST, Shibpur</i> | : | External Expert nominated
by the Governing Body |
| 4) Prof. Indranil Sengupta
<i>Department of Computer Science & Engineering
Indian Institute of Technology, Kharagpur</i> | : | External Expert nominated
by the Governing Body |
| 5) Prof. Chandan Mazumdar
<i>Deptt. Of Computer Science & Engineering
Jadavpur University, Kolkata</i> | : | External Expert nominated
by the Governing Body |
| 6) Dr. Imon Mukherjee
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 7) Dr. Uma Das
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 8) Dr. SK Hafizul Islam
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 9) Dr. Oishila Bandyopadhyay
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 10) Dr. Sanjoy Prathihar
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 11) Dr. Dalia Nandi
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 12) Dr. Anirban Lakshman
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 13) Dr. Debasish Bera
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |

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| 14) Dr. Bhaskar Biswas .
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 15) Dr. Rinky Sha
<i>Assistant Professor, IIIT Kalyani</i> | : | Member |
| 16) Dr. Madhumita Sengupta
<i>Assistant Registrar, IIIT Kalyani</i> | : | Special Invitee |

At the outset, Chairman extended a hearty welcome to the members present and placed a proposal to include the name of Dr. Muruganantham Ponnusamy, Deputy Registrar of IIIT Kalyani as Secretary of the Senate and Dr. Rinky Sha, Assistant Professor of IIIT Kalyani to be a member of the Senate. ***The proposal got accepted.***

Next, the agenda items were taken up and the following resolutions were taken:

Item Number 1: Action taken report to the Senate in respect of 2nd Senate meeting held on July 15, 2020.

1.a) Starting of M.Tech. and/or B.Tech (ECE) courses from 2022-21 academic year.

Chairman informed that in view of the space constraint, M. Tech and B.Tech ECE programs could not be started.

1.b) Exploring the possibility of dual degree M.Tech in CSE & ECE.

Chairman briefed about the non-availability of Classroom facilities at the temporary campus (Webel IT Park Building). Hence, the dual degree program has been kept on hold till the availability of the permanent campus. Members enquired about the tentative date by which the campus be ready. Chairman informed that as per the latest communication from CPWD, it will be ready by December, 2021.

1.c) Exploring the possibility of six-month internship/summer training for all the final year students.

Chairman informed the various possibilities explored by the Institute for extending the internship for all students. However, due to the COVID situation, till date 31 students got offer from the industry. Further Chairman added that the rest of the students are attending online classes as followed in previous years.

1.d) Exploring multidisciplinary Internship

Chairman updated the various steps taken by the institute to approach a greater number of companies in different domains for the multidisciplinary internship.

1.e) Organizing Webinar or workshop in collaboration with industry partners.

Chairman informed that the faculty members are formulating number of Webinars with industry participation to be conducted in the coming months. Activities suffered due to the pandemic.

1.f) Revised Faculty feedback mechanism.

Chairman informed that based on the suggestions from the last Senate, the feedback form has been modified. The modified feedback form placed in Annexure A has been approved by the Senate.

Item Number 2: Academic calendar for spring 2021.

The proposed academic calendar put in Annexure B has been approved by the Senate.

Item Number 3: List of Holidays for the year 2021.

The proposed list of holidays attached in Annexure C has been approved by the Senate.

Item Number 4: Achievements of faculty members and Students of IIIT Kalyani.

The Senate was informed about the achievements of Faculty members and Students of IIIT Kalyani detailed in **Annexure D**. The Chairman informed that IIIT Kalyani has crossed Rs 1 crore in research funding from various government agencies. The achievement has been highly welcomed and appreciated by the Senate.

Item Number 5: Approval of syllabus for the courses offered in the Spring semester.

Syllabus for the subjects offered in the Spring semester included in **Annexure E** has been approved by the Senate.

Item Number 6: Ratification of Mode of Assessment and Examination in Autumn 2020 for UG Courses.

Chairman informed that the Autumn 2020 Semester was conducted in online mode. Minimum of two subjective examinations combined with assignments and quizzes were conducted. Final marks were given as follows:

- i. ~30% - First Subjective Examination
- ii. ~40% - Assignments & Quizzes (or a second subjective examination)
- iii. ~30% - Final Subjective Examination

Senate has ratified the same.

Item Number 7: Ratification of Decision on Continuous Assessment for Spring 2021 (for all batches) and Autumn 2020 (Delayed for First Year, first semester – December 2020 to March 2021).

It has been decided that the mode of continuous assessment will be followed for all the semesters noted in the item. The assessment will comprise of assignments, tests, quizzes, subjective examinations, class performance and participation in discussions, etc. Faculty members are given responsibility to monitor the learning process carefully. The Senate ratified the same.

Item Number 8: Ratification of the process of conducting Supplementary 2020 examinations

The supplementary examinations to be conducted through online mode with full time video on condition focused student. The mark distribution is as follows.

1. Written (~50%): Subjective
2. Viva (~50%):
 - a.Explanation of Written Exam (To check for possible malpractices)
 - b.Any other questions at the discretion of Faculty

The Senate ratified the same.

Item Number 9: Result of Autumn 2020.

Result of Autumn 2020 semester included in **Annexure F** has been approved by the Senate. Chairman also informed that in a few cases, some students were not offered some papers during semester registration of Autumn Semester (July – December 2020), due to credit overloading. However, due to the online classes, subject teachers allowed them and continually monitored their performance. Many of such students could clear the subjects. Chairman proposed a onetime exemption for those students by the Senate to be allowed in those subjects. Senate, looking into the pandemic situation, permitted the grades to be awarded to such students.

Item Number 10: Result of Supplementary Examination 2020.

Supplementary examination result put in **Annexure G** has been approved by the Senate.

Item Number 11: Ratification of Mode of Assessment and Examinations for PhD Coursework papers (Autumn 2020).

PhD coursework paper (self-study mode) evaluation for Autumn 2020 session was conducted in online mode. Components of evaluation method include term paper presentation and subject viva by panel experts. The distribution of marks is as follows:

Term paper presentation (continuous evaluation)/ NPTEL marks: 60 % (3 term papers, 20 % each)
Subject viva: 40 %

The Senate ratified the same.

Item Number 12: Supplementary Examinations 2021.

Chairman informed that due to the continuous evaluation mode being followed, no supplementary examinations for Spring 2021 (for all batches) and Autumn 2020 (First Year) will be conducted. Any student, failing to complete the course with the minimum requirements, will receive 'FR' grade and has to re-register in the course next time. Supplementary examinations for the year 2021 will be conducted only for Autumn 2020 courses of 2nd, 3rd and 4th year batches. Senate approved the same.

Item Number 13: List of courses completed by the PhD students in Autumn 2020.

Detailed list attached in **Annexure H** has been approved by the Senate.

Item Number 14: PhD students who have completed their registration since last Senate.

Chairman informed that a list of such students has been provided in **Annexure I**. Dr. Oishila Bandyopadhyay requested document updation of PhD co-supervisor's (Dr.Kshitish Ch Mistri (Chandrapur College, Purba Bardhaman)) affiliation for the research scholar Ms. Sharmistha Rakshit.

Both the issues have been approved by the Senate. Some members asked about the number of students currently enrolled and registered in the PhD program of the Institute. Dr. Oishila Bandyopadhyay informed that 49 candidates are currently enrolled out of which, 10 are registered for PhD till the date.

Item Number 15: Update on students who have completed 8 semesters but yet to graduate.

A list of such cases has been included in **Annexure J**. Dr. Uma Das briefed about the various cases. Senate examined each student case and approval given to Akashdeep that he may be given additional one month time to complete project work instead of reregistering.

Item Number 16: Commencement of online M. Tech program in CSE

Chairman informed the Senate that the institute wishes to start an online part-time M.Tech program in CSE from July 2021. Details of the proposal placed in **Annexure K**.

The proposal to start the M.Tech program has been accepted in principle. However, some issues regarding the course structure needs to be looked into. Members opined that the proposal with suitable modification may be approved by the Chairman, if found alright.

Item Number 17: Ratification of reregistration list for the Spring Session Jan – June 2021

A list of such cases included in **Annexure L** has been ratified by the Senate.

Item Number 18: Any other matter with the permission of the chair.

No other matter for discussion. Members appreciated the chairman for keeping the meeting schedule on time.

Meeting ended with thanks


Feb 17, 2021

Dr. Muruganantham Ponnusamy
Deputy Registrar, IIIT Kalyani - Secretary

Approved by


Prof. Santanu Chattopadhyay
Director IIIT Kalyani
(Chairman Senate)