



## INDIAN INSTITUTE OF INFORMATION TECHNOLOGY KALYANI

*(Autonomous institution under MHRD, Govt. of  
India & Department of Information Technology &  
Electronics, Govt. of West Bengal)*

Temporary Campus:

JIS College of Engineering Campus, Block-A, Phase-III, P.O. Kalyani, Dist. Nadia-741235, West Bengal

Main campus:

WEBEL IT Park, 14 Adibasi Para, Block B, opp. Kalyani Water  
Treatment Plant, Near Buddha Park, P.O. Kalyani, Dist. Nadia-741235,  
West Bengal

IIITK/RFP/Tender/2017/41

date :- 21.05.2017

*Last date of submission: 20.06.2017*

*Technical bid opening: 21.06.2017*

*For Supply of*  
**Desktop Computer**

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KALYANI**  
**NADIA – 741235, WEST BENGAL**  
**NOTICE INVITING TENDER FOR SUPPLY OF DESKTOP COMPUTER**

TENDER NO. : IITK/RFP/TENDER/2017/41 DATED 21.05.2017

NAME OF WORK: For Supply of 75 Desktop Computers at IIIT Kalyani.

LOCATION OF SUPPLY/WORK: Indian Institute of Information Technology - Kalyani, WEBEL IT Park, Block B, Kalyani, Nadia, West Bengal.

SALE OF TENDER DOCUMENTS: From 23.05.2017 to 20.06.2017 upto 14.00 hrs

Tender documents can be obtained from IIIT Kalyani office, JIS college of Engineering Kalyani on all working days (Tuesday to Saturday) from 11:00am to 3:00 pm or can be downloaded from IIIT Kalyani website: <http://www.iitkalyani.edu.in/>

TENDER FEE: Rs 1000/- by DD in favour of “IIIT Kalyani”, payable at Kalyani. DD should be submitted along with EMD. The tender fees is non refundable.

EARNEST MONEY DEPOSIT: EMD of Rs 30,000/- has to be enclosed along with techno commercial offer to IIIT Kalyani directly in a separate sealed envelope so as to reach us on or before the due date of opening of tenders. The EMD shall be in the form of Demand Draft, drawn in favour of ‘IIIT Kalyani’ payable at Kalyani. EMD will be refunded to the unsuccessful bidder after award of the work.

LAST DATE AND TIME FOR RECEIVING THE BIDS:

20.06.2017 at 2 pm in the Office of the Registrar, to the Tender box placed in Office of Indian Institute of Information Technology, Kalyani.

Note: In case of any clarification in with regard to submission of bids please contact Assistant Registrar also, the bidders are advised to read the “**General Conditions and Important Instructions for Bidders**” available at the end of this tender document before submitting their bids.

**DATE AND TIME OF OPENING OF BIDS: 21.06.2017 at 1:30 pm at the same venue.**

**The Registrar(Offg.)**  
**Indian Institute of Information Technology, Kalyani**

## Tender Document

### **SECTION-I: General Conditions and Important Instructions for Bidders**

1. Bidders are to submit the original tender documents after accepting the terms and conditions with technical specifications and price details in sealed envelope to The Registrar, Indian Institute of Information Technology Kalyani-741235, West Bengal, India.
2. Bidders are to submit Technical Bid and Price Bids separately in two separate sealed envelopes. The contents of the envelope (Technical Bid / Price Bid) should be mentioned on its top. All the sealed envelopes should be placed in a common sealed envelope, superscribed with the Ref. IITK/RFP/Tender/2017/41, dated 21.05.2017 (Advertisement No. and date) along with the bidders name, address and phone number.
3. Copy of similar type of order received from any other similar Educational Institute, during the last one year, can be submitted for credential.
4. Only branded item must be quoted as per annexure - I.
5. In a bid, for any item, a single product from a particular OEM has to be quoted. That is, not more than one product can be quoted against any particular item.
6. Vendor's Bank account no, with IFSC code, Photo copy of PAN Card & certificate of VAT are to be attached with the quotations.
7. The original tender document with technical specifications is available at <http://www.iitkalyani.edu.in/notification.html>.
8. Last date of receipt of tender by IIIT, Kalyani is **20th June, 2017 (Tuesday) at 2.00 pm**. Tenders received late will not be accepted under any circumstances. Tenders (ONLY THE TECHNICAL PARTS) will be opened in the IIIT, Kalyani on the 21st June, 2017 at 1.30 pm. In case the Institute remains closed on the said date, tenders will be opened on next working day at 1.30 pm.
9. The Price Bid should clearly mention the following: Ex Works Price Packing and Forwarding Charges, if any Freight and insurance, up to Indian Institute of Information Technology, Kalyani including loading and unloading charges All taxes, duties, levies applicable, in INR Erection, Commissioning and testing charges at IIIT, Kalyani site. Installation charges. Extended warranty and standard warranty any other terms and conditions.
10. **The Institute will not issue any C or D form availing of concessional Sales Tax/ VAT. The Institute will issue Customs Duty Exemption Certificate or Excise Duty Exemption Certificate for foreign purchase, if required.**
11. The equipments are to be supplied at the Office of IIIT Kalyani between 11.00 am and 4.00 pm from Tuesday to Saturday except holidays. The bidders will be responsible for any breakage, damage or defect in the equipment detected subsequently.
12. Period of delivery is 21 days from the date of issue of Purchase Order. If the supply is not completed within the stipulated period as indicated in the Purchase Order a Liquidated Damage @ ½ % per week will be imposed on the value of purchase order.
13. Bills in triplicate should be presented for payment within 15 days of supply/commissioning of work. No advance is paid for execution of the order. The Order No. is to be noted on both Challan and Bill. All bills are to be accompanied by order copies and Challan receipt.

14. Payment will be made on submission of Proper Bills, Challans etc, by A/C Payee Cheque and no cash payment will be made under any circumstances.
15. All payments are subjected to statutory deductions as and when applicable.
16. Earnest Money Deposit (EMD) of Rs. 30,000/- has to be enclosed along with techno commercial offer. Also a demand draft of Rs 1000/- for application Fee has to be enclosed along with the tender document.
17. Tender is to be kept valid for acceptance for 3 months with effect from the last date of issue of the tender without any modifications in its terms and conditions. Failure to comply with the same will result in forfeiture of EMD. EMD of the successful bidder will be converted to Security Deposit (SD). E.M.D./S.D. will be refunded after successful commissioning of the equipment. No interests is payable on E.M.D./S.D. Bidders must submit one self-addressed envelope for release of E.M.D.
18. Documents to be submitted with the tender: Tender Documents, General Conditions and Important Instruction in original duly signed by the Proprietor/ Partner/ Director of the company as a token of acceptance of Terms and Conditions of Tender. Latest Income Tax, Sales Tax, Professional Tax clearance certificates and copy of valid Trade License. Demand Draft for Earnest Money Deposit. Technical Bid, Price Bid (Priced) separately in two sealed envelopes according to specifications. OEM certification including FCC, UL, Epeat Gold Manufacturer Authorization for this specific tender.
19. Equipment and other items, to be supplied, should be as per the specification and approved by the appropriate authority.
20. The quoted price shall include additional charges, if any, for all comprehensive warranty extended up to the period mentioned.
21. Price should be quoted item-wise in Indian currency and inclusive of all taxes, duties and levies as applicable with 5 years warranty. Type and amount of these taxes, duties and levies are to be mentioned clearly.
22. The supplier is responsible for any breakage, damage or defect in equipment/items, detected subsequently, prior to final commissioning.
23. All the equipment and accessories will carry a guarantee for a period of 60 months from the date of commissioning. Guarantee for all the items supplied will be on 'all comprehensive' basis, i.e., including repairs, replacements, maintenance etc. Calibration / Test Certificate must accompany along with the equipment. Supply of equipment shall include installation, erection, commissioning and demonstration. Indian Institute of Information and Technology, Kalyani reserves the right to accept/ reject all or any of the bidders without assigning any reason whatsoever.
24. All equipments should be of the OEM.

**I/We accept the above terms and conditions.**

**Signature of the Bidders with date and seal**

**Name:**

**Designation:**

## DESKTOP SPECIFICATION

Parameter	Technical Specification
Processor	Intel Core i5-7500 3.4GHz 6 MB 4 Core CPU or Higher
Chipset	Intel C200 series Chipset or Higher
RAM and Upgradable	8 GB (2x4GB) 2400 MHz DDR4. Minimum 4 DIMM Slots up gradable to 64 GB.
Monitor	19.5 inches or higher with Resolution of 1600 x 900 or Higher, minimum Color depth - 16.9 million colors, Panel type - IPS with LED Backlight. <u>Connectors/Ports</u> : Display Port, HDMI, VGA, USB. Monitor capable of Height, Tilt, Pivot and Swivel adjustment option. (Same OEM make of Desktop)
Graphics	Onboard HD Graphics
Audio	High Definition Integrated Audio with internal speaker
Hard Drive	1 TB SATA (7,200 Rpm) Hard Drive
Optical Drive	Internal DVD+/-RW Drive
Input Devices	USB Keyboard & USB Optical Mouse (Same OEM make of Desktop)
Network	Integrated Intel 10/100/1000 Controller
Slots	Minimum 2 PCIe series slots
Ports	Minimum 10 USB port (out of 10 minimum 6 Nos USB 3.0 port) , Audio line-in / microphone , Audio line-out ,1 Serial,1 RJ45, 2 Display Port ,1 HDMI
Form Factor	Small Form Factor
Power Supply	Minimum 92% Energy Efficient not more than 240 Watt.
Certification on Quoted product Model	Windows 10, EPEAT Gold (Systems & Monitor), Ubuntu/SUSE Linux, ROHS and UL / FCC.
Operating System	Windows 10 Pro 64-bit English
Warranty	5 years onsite comprehensive