



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KALYANI

(Autonomous institution under MoE, Govt. of India)

& Department of Information Technology & Electronics, Govt. of West Bengal
C/o WEBEL IT Park, Opposite of Kalyani Water Treatment Plant, Near Buddha Park,
Dist.-Nadia, P.O-Kalyani, PIN-741235, West Bengal
Email-office@iiitkalyani.ac.in, website-www.iiitkalyani.ac.in

Minutes of the 2nd Meeting of the Building and Works Committee (BWC) of IIIT, Kalyani held on 08th January, 2021 at 11:30 a.m. through Video Conference.

The following members were present:

1. Prof. Santanu Chattopadhyay, : Chairman
Director, IIIT Kalyani
2. Prof. Nirjhar Dhang, : Nominee of Govt. of India.
Head, Deptt. of Civil Engineering,
IIT Kharagpur
3. Shri Arun Sarkar, : Nominee of Govt. of West Bengal
General Manager, WBEIDC Ltd.
4. Prof. P. Bajpai, : Member
Deptt. of Electrical Engg., IIT Kharagpur
5. Prof. Debasish Bandyopadhyay, : Member
Deptt. of Civil Engg., Jadavpur University
6. Dr. Uma Das, : Member
IIIT Kalyani
7. Dr. Sanjay Chatterji, : Member
IIIT Kalyani
8. Dr. Madhumita Sengupta : Invitee
IIIT Kalyani

Members Absent –

1. Smt. Smita Panday (IAS) : Member
Managing Director WEBEL, Kolkata
2. Mr. S. N. Datta : Member
Registrar (Offg.), IIIT Kalyani

S. Chattopadhyay



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Item No. 1: Confirmation of minutes of the 1st Meeting of the Building and Works Committee (BWC) of the Institute held on 19th October, 2019 at 3:00 p.m.

The minutes of the 1st meeting of the Building and Works Committee (BWC) held on 19th October, 2019 was confirmed. (**Annexure – A**)

Item No. 2: Status report for construction of new campus of the Institute and discuss the mechanism to cope up the delay involved due to COVID 19 pandemic and others.

*The members were apprised about the status report of the construction of new campus of the IIIT Kalyani and the problems faced by the CPWD (**Annexure – B**).

The present progress of the entire construction was only 15% till date as per the report received from CPWD. The fund expenditure till 31.12.2020 is Rs. 10.61 Crore, and the amount available with CPWD is Rs 16.69 Crore.

After detailed discussion, the committee suggested speedy action for on time completion of the construction and instructed the Institute to monitor the physical progress weekly/monthly.

Item No. 3: Ratification of the proposal of renting the Director's Residence at Kalyani.

It was apprised by the Director to the Members of BWC that the permanent campus of the Institute, proposed to be completed by 31.12.2021, is not having any provision for Director's Residence. Hence Institute floated a tender for hiring a rented building for use as Director's residence within Kalyani, Nadia District locality.

Three quotations were received and a committee was framed by the then Mentor Director to finalize the Director's Residence. Details are given below.

Sl.no.	Name of landlord/owner	Address	Monthly Rent quoted
1.	Sunil Barai & Maya Barai	B-12/318, Kalyani, Nadia	50,000/-
2.	Bimala Devi	339/07 Kalyani Rathtala G. P. Road, Naida	1,00,000/-
3.	Gouri Sen	B-14/227, Kalyani Naida	80,000/-

Committee recommended issuing an offer to Sri. Sunil Barai & Smt. Maya Barai on the basis of lowest rent quoted. The offer was issued and the agreement finalized (**Annexure – C**)

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with the property owner on the rent amounting to Rs. 50,000/- p.m. with electricity charges on actual.

The members of BWC approved and ratified the same.

Item No. 4: Ratification of renovation work at WEBEL IT Park to facilitate seating arrangement for newly recruited faculty members and others.

Institute is currently running at WEBEL IT Park, which was furnished by WEBEL at its initial stage with the approval of the competent authority. The existing setup will accommodate only 10 Faculty members in 10 cubicles.

On joining of new faculty members and guest faculty members, institute required more number of cubicles for their proper seating arrangements. On the basis of the requirement of faculty members, six numbers of cubicles are proposed for renovation.

Room no 205 was identified by the then Mentor Director Prof S. K. Bhattacharyya for seating arrangements of faculty members by preparing cubicles. WEBEL was requested to take proper action for the said work. Accordingly, WEBEL submitted a proposal with layout drawing for Room no 205 which was finally approved by the then Mentor Director on November 12, 2019.

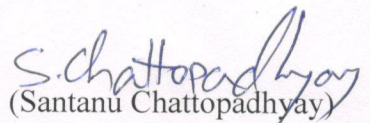
Further to that, due to COVID – 19 pandemic, the entire proposal was delayed and again re-initiated with the approval of the then Mentor Director Prof. V. K. Tewari on October 22, 2020. WEBEL submitted an estimate of Rs. 17,11,893/- which was approved by the Director on December 21, 2020 and instructed to complete the work at the earliest.

The matter is agreed and ratified by the members of BWC.

Item No. 5: To consider and approve the proposal for renovation work at WEBEL IT Park for Director's chamber

On joining of the Director, it was proposed to renovate the Director's chamber. Accordingly, two firms submitted the initial layout.

The members went through both the proposals and suggested framing a committee with some experts from civil, who will review the renovation work and suggested to use the existing furniture as much as possible.


(Santanu Chattopadhyay)
Chairman, Building &
Works Committee,
DIRECTOR, IIIT KALYANI