Resolutions of the 5th Meeting of the Board of Governors of Indian Institute of Information Technology, Kalyani held on 23rd June, 2023 at 3.00pm through Video Conference

****

The following members were present:

1.	**Shri Manoj Kohli** Country Head, SoftBank India, SoftBank Group International and Chairman, BoG, IIIT Kalyani	:	Chairperson
2.	**Shri Sanjay Kumar Das** Managing Director West Bengal Electronics Industry Development Corporation Ltd Webel Bhavan, Kolkata On behalf of **Shri Rajeev Kumar, IPS** Principal Secretary, Deptt. of Information Technology and	:	Member, State Govt. Nominee
3.	**Shri Swarup Brahma** Deputy General Manager, WEBEL	:	Member, Industry Partner
4.	**Dr. Arpan Pal** Chief Scientist and Research Area Head, Embedded Devices and Intelligent Systems, TCS Research and Innovation	:	Member
5.	**Prof. Chittaranjan Mandal** Professor, Computer Science & Engg. Indian Institute of Technology, Kharagpur	:	Member
6.	**Dr. Uma Das** Assistant Professor, IIIT Kalyani	:	Member
7.	**Dr. Imon Mukherjee** Assistant Professor, IIIT Kalyani	:	Member
8.	**Prof. Santanu Chattopadhyay** Director, IIIT Kalyani	:	Member
9.	**Dr. Muruganantham Ponnusamy** Deputy Registrar, IIIT Kalyani	:	Secretary

Following Member could not attend the meeting and was granted leave of absence:

1.	**Shri Rakesh Ranjan** Additional Secretary (TE), Deptt. of Higher Education, Ministry of Education, Govt. of India	:	Member, Central Govt. nominee (ex-officio)
2.	**Shri K.K. Singh** Founder and Executive Chairman, Rolta Group	:	Member, Industry Partner

S.Chattopadhyay
Director & Registrar

Prof. SANTANU CHATTOPADHYAY
DIRECTOR
INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, KALYANI
NADIA, PIN.-741235. W.B.

Chairman, BoG

3.	**Prof. V.K. Tewari**	:	Member
	Director, Indian Institute of Technology, Kharagpur		
4.	**Shri Apurba Bhattacharya**	:	Member
	Outstanding Scientist, Deputy Director, Space Applications Centre, ISRO, Ahmedabad		
5.	**Prof. Sanghamitra Bandyopadhyay**	:	Member
	Director, Indian Statistical Institute, Kolkata		
6.	**Prof. M. Balakrishnan**	:	Member
	Retd. Professor and Former Deputy Director Indian Institute of Technology, Delhi		

Chairman welcomed all the members to the meeting and emphasized on the issue of getting the permanent campus ready at the earliest. Point wise discussion on the agenda items started and the following decisions have been taken.

Item No. 1: Confirmation of minutes of the 4th BoG Meeting.

The minutes of the 4th BoG meeting held on 12th September, 2022 was confirmed.

Item No. 2: Action Taken Report on the resolution of the 4th meeting of the BoG.

Item No. 4 of 4th BoG: Status report on construction of new campus of the Institute.

The Board was informed that the Institute received a communication from the district land & land reforms officer, Nadia on April 10, 2023, stating that to deposit Re. 1 as salami and Re. 1 as annual rent for handling over the land to the institute and Deed of Lease will be executed. Accordingly, the payment has been made, and the land possession handed over for 34.26 acres on May 15, 2023. The lease deed is under preparation. The Board advised the Institute to urge additional land for the next phase of construction. It is also suggested that the Institute should plan for vertical capacity creation in the second phase with buildings being taller than those in the first phase.

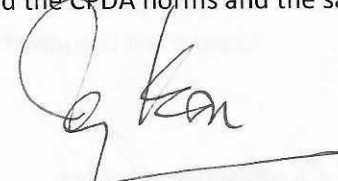**Item No. 5 of 4th BoG: Fund status of the Institute.**

The Board was informed that letters have been sent to the State Government and M/s. Rolta Foundation to release the remaining funds at the earliest. Both of them have allowed the accrued interest part to be used as grant by the Institute. The BoG urged all the stakeholders to release the pending funds immediately.

Item No. 12 of 4th BoG: Finance Committee Recommendation – To consider and approve the revised norms of CPDA.

The Board was informed that the Ministry has forwarded the CPDA norms and the same is being followed at present.

Director & Registrar

Chairman, BoG

Item No. 3: Director's Reporting.

Director reported the following to the Board.

- Campus construction has been completed about 80%.
- In the placement record of the Institute, 89.65% students have been placed with the highest package of Rs. 26.41 Lakhs, median CTC 12 LPA. The Board asked the Institute to look into the placement issue with high importance. As the current non-faculty cadre of the Institute does not include a Training-and-Placement Officer, the Board suggested to write to the Ministry to approve the position and recruit the same at the earliest.
- The Board was informed that since April 2022, the Institute has received eight sponsored projects worth Rs. 3.16 Crore. Senate representatives raised the issue of creating separate corpus fund with the project overheads. BoG asked the Institute to get the view of the Finance Committee on the same and report in the next BoG.
- Fifteen new PhD students have joined the Institute, while two theses have been submitted in the period starting from April 2022.
- The Institute has signed MoUs with the West Bengal National University of Juridical Sciences and WEBEL for research, IPR and academic collaborations.
- Institute has formulated its National Innovation and Startup Policy (NISP) and has joined the Kalyani Innovation Network with other institutes, such as, IISER, MAKAUT, AIIMS etc.
- Nonavailability of campus and the fund issues are the major bottlenecks in the progress of the Institute.

Item No. 4: Status report on construction of new campus of the Institute.

The Board was informed that as on 08.06.2023, the physical progress of construction is 80% and expenditure Rs. 75.34 Crore (out of the sanction of Rs. 144 Crore, limited to Rs. 128 Crore). The targeted date of completion is 31.12.2023.

The Board expressed concern about the continuous delay in the project and the consequent shifting of the target date of completion. Institute is facing huge financial losses apart from hindrances caused to the academic and research activities. The Board asked the Institute to get in touch with the CPWD, Delhi and the Secretary, MoE, enumerating the situation. The CPWD should be requested to expedite the construction process and hand over the campus at the earliest, not delayed till the end of the year.

Item No. 5: Fund status of the Institute.

The present fund status of the Institute was discussed and the following points noted.
The Board observed that there is a considerable amount of dues of about Rs. 30.33 Crore the State Government. The Board requested all the stakeholders to transfer their balance amounts at the earliest, so that the construction work is not hampered further due to the lack of fund.

Item No. 6: Finance Committee Recommendation – Approval for the Ratification of the Retirement Benefits - Gratuity

Director & Registrar

Prof. SANTANU CHATTOPADHYAY
DIRECTOR
INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, KALYANI
NADIA, PIN.-741235. W.B.

Chairman, BoG

The Board was informed that based on the recommendations of the third finance committee meeting the retirement benefits – Gratuity has been started with LIC. The ratified the decision.

Item No. 7: Finance Committee Recommendation – To Consider and Approve the Leave Encashment.

The Board approved the Leave Encashment policy for the existing staffs. The Institute has been advised to contact the Ministry to get directions for the people who have left the Institute.

Item No. 8: Finance committee Recommendation - To Consider, Approve and Ratify the Fee Structure 2023-24 – Tuition Fees and Hostel Fees.

Board approved the fee structure for the FY 2023-24.

Item No. 9: Finance committee Recommendation - To Consider and Approve the Formation of Corpus Fund.

The Board approved the recommendation of the Finance Committee. The Senate members raised the issue that the overhead received through Sponsored Projects may be kept separately to be used to create research facilities for the students and journal subscriptions. The Board acknowledged the requirement and asked the Institute to revisit the ways to handle project overheads in the next meeting of the Finance Committee.

Item No. 10: Finance committee Recommendation – For Information and Directions – Income Tax Issues

The Board accepted the recommendation of the Finance Committee to appoint a tax consultant to sort out the issues of non-submission of return for AY 18-19 and the penalty of Rs. 2.83 Crore for the AY 19-20.

Item No. 11: Finance committee Recommendation - To Consider and Approve Earmarking 1% of Annual Budget for Entrepreneurial Activities.
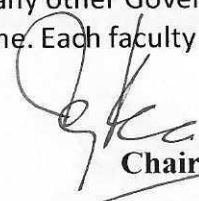
Board approved the Finance Committee recommendations along with the activities mentioned in the agenda. Board further suggested to get ideas about more activities from the students.

Item No. 12: Senate Recommendation - To Consider and Approve the Number of PhD Scholars per Faculty.

Senate Recommendation – To consider and approve the Number of PhD Scholars per supervisor as per UGC. Board was informed that the Senate has recommended the total number of PhD students enrolled at a time with Institute TA-ship, CSIR, NET and any other Government funded fellowship to be six times the approved faculty strength at that time. Each faculty may be having

Director & Registrar

Prof. SANTANU CHATTOPADHYAY
DIRECTOR
INDIAN INSTITUTE OF INFORMATION
TECHNOLOGY, KALYANI
NADIA, PIN.-741235. W.B.

Chairman, BoG

at most six such research students under his/her supervision, at a time. This excludes part-time scholars and project recruits. Board approved the recommendation.

Item No. 13: Reconstitution of Grievance Redressal Subcommittee of BoG.

Board reconstituted the Grievance Redressal Subcommittee as follows.
Mr. K.K. Singh – Chairman
Prof. C.R. Mandal – Member
WEBEL representative – Member
Deputy Registrar – Convener

Item No. 14:   To Report – Minutes of the 7th Senate Meeting Held on February 16, 2023.

The report has been noted.

Item No. 15: To Report – Minutes of the 3rd Finance Committee Meeting Held on January 19, 2023.

The report has been noted.

Item No. 16: To Report – Pending Tuition Fees.

Board noted the pending tuition fees from students and suggested to follow up the payments strictly, as the cash flow situation of the Institute is not good.

Item No. 17: Confirmation of the DPC Meeting Minutes.

Board was informed about the recommendation of the DPC regarding promotion of Mr. Rathin Pailan and Mr. Amit Kumar Sadhukhan. The Board approved the decisions of the DPC to promote Mr. Rathin Pailan to Senior Assistant. The decision of the DPC to keep the recommendation with respect to Mr. Amit Kumar Sadhukhan in sealed envelope till the pending court case of Mr. Sadhukan is resolved, has been approved by the Board. Once the case is resolved, BoG will take the promotional decision considering the sealed recommendation.

Item No. 18: MoU Between the Department of Higher Education, Ministry of Education and the Institute for 2023-24.

Board ratified the signed MoU sent to the Ministry with permission from the Chairman.

Item No. 19: To Ratify the Holiday List 2023.

Board ratified the holiday list for 2023.

Item No. 20: Any Other Item with the Permission of Chair.
No other items

The meeting ended with thanks from and to the Chair.

Director & Registrar

Chairman, BoG