



Dated :- 30.11.21

BIDDING DOCUMENT

(Tendor No.IIITK/Tender/2021/146)

For Supply Of

Work station for project under DST INSPIRE

Subject :- Procurement of Work Station for Project under DST INSPIRE.

IIIT Kalyani, an Institute of National Importance, invites sealed Bids from Principle manufacturers/ authorized distributors/bonafide suppliers who have adequate credentials for procurement of workstation & UPS for project sanctioned by DST Inspire as per the details given below.

1. Technical Specifications of Workstation for Project IFA18 ENG-272 :

- a. Retina 5K Display
- b. Nano-Texture Glass
- c. 3.6 GHz 10-core 10th-generation Intel Core i9 processor, Turbo Boost up to 5.0 GHz.
- d. 64 GB 2666 MHz DDR4 Memory
- e. Radeon Pro 5700 X T with 16 GB of GDDR6 Memory
- f. 1TB SSD Storage
- g. Gigabit Ethernet
- h. Magic Mouse 2
- i. Magic Keyboard - US English

TERMS & CONDITIONS AND IMPORTANT INSTRUCTIONS FOR BIDDING

- 1) Bidders are invited to submit sealed quotations on official pad/letter head of the manufacturer/authorized distributor/bonafide supplier as per the Technical Specifications for tendered items to Office of Deputy Registrar, Indian Institute of Information Technology Kalyani , Webel IT Park, Kalyani, Nadia, Pin Code - 741235, West Bengal between 11.00 am to 3.00 pm
- 2) The last date of receipt of tender is **15.12.2021**. Quotations received later will not be entertained under any circumstances.
- 3) **EMD of Rs. 1000/- and tender fees of Rs. 500/- have to be submitted through separate Demand Draft in favour of " Indian Institute of Information Technology Kalyani" .**
- 4) Date and Time of opening the bid is 15.12.2021 at 3.30 pm and the place of opening of bid is office of IIIT Kalyani.

5) Bidders are to submit the quotations in sealed envelopes at the office in the Following address.

Deputy Registrar,
Indian Institute of Information Technology Kalyani,
Webel IT Park, Kalyani
Nadia, Pin Code- 741235
West Bengal.

6) All bidders should submit two bids (1. Technical & 2. Financial) in two separate sealed envelopes (Tender Number must be mentioned on envelope). The price quoted should be inclusive of all Taxes, duties, levies or any other charges to deliver items at the premises of the Institute. All taxes, freight, insurance charges, installation charges or any other specified overheads etc. should be clearly indicated . Inclusion of Tax/levy or any other charges at a later stage will not be accepted . At the end , the total price of a single item must be indicated as **TOTAL PRICE: Rs.....only INCLUDING ALL. (GST of 5% will be charged)**

7. Vendors must enclose attested copies of Trade licence, GST Registration, PAN Card or any other statutory testimonials etc. along with the bidding document, otherwise their tender will be cancelled.

8) The items must be supplied within a period of 30 days after the receipt of the purchase order.

9) Installation to be done by the supplier free of cost and a installation certificate has to be submitted along with the bill.

9) The materials are to be supplied at a place within IIITK premises between 11.00 am and 4.00 pm. The tenderer will be responsible for any breakage/damage in item/product detected subsequently.

10) Bills in triplicate should be presented for payment within 15 days of supply/completion of work. **No Advance Payment can be Allowed.** All bills are to be accompanied by order copies and challan receipt. The order number is to be noted on both the challan and the Bill.

11) GST Number will be provided by the institute as and when obtained.

11) Documents to be submitted with the tender - Tender documents/Terms & Conditions in Original duly signed by the Proprietor/Partner/Director of the company as a token of acceptance of terms & conditions of Tender.

1)Bidders are advised to clear all doubts (if any) before submitting quotations. After submission the same, they shall not be entertained / not eligible to re-consider any issues under any circumstances.

Deputy Registrar