INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KALYANI
CREDIT POINT SHEET
(TO BE FILLED AND ENCLOSED WITH THE APPLICATION)

Name: Date:

Department: Date of Last Promotion/Appointment:

S. No.	Activity	Credit points available	Credit points claimed with page number of supporting document	Points awarded by the scrutiny committee / Remarks
1.	One external Sponsored R&D Projects completed or ongoing / patent granted. **(Non-exhaustible)**	8 / project or 8 / patent as inventor (In case of more than one person in a Project, the Principal Investigator gets 5 credit points and the rest to be divided equally among other members)		
2.	Consultancy projects **(Non-exhaustible)**	2 credit points @ Rs. 5 lakhs of consultancy, subject to maximum of 10 Credit points.		
3.	Ph.D. completed (including thesis submitted cases) **(Non-exhaustible)**	8 per Ph.D. student. (In case there are more than one supervisor, then the Guide (1st Supervisor) gets 5 credit points per student and the rest to be divided equally among other supervisor(s).		
4.	One Journal paper in SCI/ Scopus (Paid Journals not allowed) **(Non-exhaustible)**	4 per paper. First author/Main Supervisor will get 2 and rest will be divided among others (**undertaking that the journal is not a paid journal, is to be submitted**)		
5.	One Conference paper indexed in SCI / Scopus / Web of science Conference / any internationally renowned conference.	1 credit points/ paper up to a maximum of 10 credit points. First author / Main Supervisor will get 0.6 and rest will be divided among the rest. (**Since last promotion**)		

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6.	HOD, Dean, Chief Warden, Professor Incharge (Training & Placement), Advisor (Estate), CVO, PI (Exam), TEQIP (Coordinator).	2 points per semester up to a max of 16 credit points since the last promotion.		
7.	Warden, Assistant Wardens, Associate Dean, Chairman / Convener institute academic committees, Faculty in Charge Computer Center / IT Services / library / Admission /student activities and other institutional activities.	1 Credit / Semesters up to a maximum of 8 credit points since the last promotion.		
8.	Chairman and Convener of different standing committee and special committee (Ex-officio status will not be considered). Faculty in charges (Each for one year duration) of different Units or equivalent.	0.5 Credit / Semesters up to a max. of 3 credit points since the last promotion.		
9.	Departmental activities identified by HOD like lab in charges, or department level committee for a minimum period of one year.	0.5 Credit / Semesters up to a max of 3 credit points since the last promotion.		
10.	Workshop / FDP / short terms courses of min 05 working days duration offered as coordinator or convener.	2 per course up to a maximum of 8 credit s since the last promotion.		
11.	For conducting national programs like GIAN	**2 week duration**: 2 credit points per course up to a max		

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	etc. as course coordinator.	of 4 credit points since the last promotion.		
		1 week duration: 1 credit point per course up to a max of 2 credit points since the last promotion		
12.	National / International Conference organised as Chairman / Secretary.	3 credit points per program up to a max of 6 credit points since the last promotion.		
13.	Length of service over and above the relevant minimum teaching experience required for a given cadre.	2 credit points per year with maximum of 10 credit points since the last promotion.		
14.	Establishment of New Lab(s)	4 credit points since the last promotion (**modification in existing lab not to be considered**).		
15.	Theory Teaching of over and above 6 credit hrs. course	1 credits / credit hrs. up to a max. of 6 credit points since the last promotion.		
16.	PG Dissertation guided	0.5 credit points per project to a maximum of 10 points since the last promotion.		
17.	UG Projects	0.25 credit points / project up to a maximum of 4 points since the last promotion.		
18.	Text/Reference Books published on relevant subjects from reputed international publishers	6 credit points per book up to a maximum of 18 points since the last promotion.		
19.	Text/Reference Books published on relevant subjects from reputed national publishers or book chapters in the books published by	2 credit points / unit up to a maximum of 6 points since the last promotion.		

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	reputed international publishers.			
20.	Significant outreach Institute out Activities	1 credit point / activity up to a max of 4 credit points since the last promotion.		
21.	Fellow IEEE, FNA, FNAE, FNASc (**Non-exhaustible**)	10 credit points		
22.	Placement percentage based on total no. of students passing out and single job offer (only for the placement cell officers / Faculty in-charge of Placement)	**Above 85%:** 4 credit points per year up to a maximum of 20 points since the last promotion.		
		75% - 84%: 2 credit points per year up to a maximum of 10 points since the last promotion.		
(A)	**Total credit points**			
(B)	**Carried forward points* (Attach proof)**			
	Cumulative (A) + (B)			

*Since the date of last promotion/appointment. Details of carried forward point's calculation could be found at MoE Clarification **No**. **F.No.33-9/2011-TS.III**, 16th April, **2019.**

(Signature of the applicant with date)