INDIAN INSTITUTE OF INFORMATION TECHNOLOGY KALYANI

(Autonomous institution under MHRD, Govt. of India
& Department of Information Technology & Electronics, Govt. of West Bengal)
WEBEL IT Park, 14, Adibasi Para, Opp. Water Treatment Plant, Near Buddha Park, Kalyani, Nadia, PIN: 741235,
West Bengal, India. Tel : 2582 2240 web site **: www.iiitkalyani.edu.in**

Advertisement No. Rectt/16-17/F-NF/07, Dated 11ᵗʰ June, 2017

Indian Institute of Information Technology, Kalyani invites applications from Indian nationals for the following full-time positions of the Institute:

Technical Assistant (Gr. II)   :   2 posts

Name of the Post	Number of Posts	Classification	Scale of Pay (Grade Pay, Band Pay)	Age limit for direct recruits	Educational and other qualifications required for direct recruits
Technical Assistant	02	Group-B	PB:2 (Rs. 9,300 – 34,800) with Grade Pay of Rs. 4200/-	Not exceeding 30 years	**Essential :** First Class Bachelors (Honours) Degree in Sciences in relevant subject or equivalent grade from a recognised University / Institute **OR** First Class Diploma in Engineering in relevant field with excellent academic record **OR** Post-graduate degree in science or B.E./B.Tech. in relevant field from a recognised University or Institute. **Desirable :** PGDCA or equivalent from a recognised Institution.

- **Reservation is applicable as per the norms of the Government of India.**

Instructions to the Candidates for the post of Technical Assistant :

1. The application form and essential qualification, experience and other details be downloaded from *www.iiitkalyani.edu.in and http://iiitkalyani.ac.in/*

2. The application form (hard copy) complete in all respect is to be submitted to Registrar (Offg.), Indian Institute of Information Technology, WEBEL IT Park, 14, Adibasi Para, Opp. Kalyani Water Treatment Plant, Near Buddha Park, Kalyani, Nadia, PIN : 741 235, West Bengal, India on or before 02.07.2017

3. The filled in application should be accompanied by application fee of **Rs. 600/- (Non-Refundable)** for General Candidates and Rs. **300/- (Non-Refundable)** for SC, ST, PWD and women candidates in the form of Demand Draft drawn in favour of **"Indian Institute of Information Technology, Kalyani"** payable at Kalyani.

4. The envelope should be superscribe as "Application for the post of Technical Assistant-Gr.II".

5. For each of the qualifications, professional experiences, achievements, etc., documentary proof in the form of self-attested photo-copies is to be attached with the application.

6. All degrees/certificates should be from recognised University/Institute.

7. The originals must be produced at the time of interview and at the time of joining.

8. Incomplete applications / applications without necessary enclosures may not be accepted.

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9. Any misleading wrong information supplied by the candidates may lead to summarily rejection of the application, if found subsequently also, the appointment will be cancelled.

10. An application in prescribed form with complete information and attachments will only be entertained for further processing.

11. The Screening Committee shall short-list the eligible and desirable candidates, to be called for interview.

12. Mere fulfilment of minimum qualification and experience requirements for the post does not entitle the candidate to be called for an interview. The Institute reserves the right to restrict the number of candidates for interview to reasonable limit, on the basis of qualification and experience higher than those prescribed in this advertisement.

13. Persons employed in Government and Semi-Government organizations must apply through proper channel or to produce 'No Objection Certificate' at the time of interview. However, an advance copy, superscripted as "**Advance Copy**" on the application form, may be submitted before the last date.

14. No interim queries regarding interview / selection process will be entertained.

15. Canvassing in any form will lead to rejection of application form.

16. Decision of the Selection Committee and the Governing Body of Indian Institute of Information Technology, Kalyani with respect to the selection process is final.

17. Candidates will have to appear for trade test/interview at their own cost, if called before a Selection Committee on the date and place which will be separately notified/informed to the candidates.

18. Legal disputes, if any, with Indian Institute of Information Technology, Kalyani are restricted to the jurisdiction of Kalyani Court only.

19. The application form in all respect is to be submitted in Hard copy to the "Registrar(Offg.), Indian Institute of Information Technology, Kalyani, WEBEL IT Park, 14, Adibasi Para, Opp. Kalyani Water Treatment Plant, Near Buddha Park, Kalyani, Nadia, PIN : 741 235, West Bengal, India on or before 02.07.2017

20. Soft copy of the application is also to be sent to the mail address: *<iiitkalyani.office@gmail.com>*.

21. Applications, received after the last date will not be considered.

22. The applicants are required to visit the Institute website regularly for any subsequent corrigendum/addendum etc. which shall be published on the Institute website only.

HOW TO APPLY

The printed and signed online application form along with necessary enclosures with bank draft should be sent to the following address so as to reach by 02.07.2017**.**

> **The Registrar(Offg.)**
> **Indian Institute of Information Technology, Kalyani**
> **WEBEL IT Park, Room No. 107**
> **14, Adibasi Para, Opposite Kalyani Water Treatment Plant,**
> **Near Buddha Park,**
> **Kalyani, Nadia, PIN : 741 235**
> **West Bengal, India**